

**REQUEST FOR DUPLICATE CERTIFICATE**

**Professional Development Course Class Certificate or Professional Certification Certificate**

**Requester must be a TAPT Member**

**CERTIFICATE REQUESTED MAY NOT BE FOR A COURSE ATTENDED LONGER THAN 7 YEARS PRIOR.**

**Class Certificate Duplication Fees: \$5.00 for one Certificate; \$10.00 each for each additional Certificate; \$10 for any class certificate taken before June 2018.**

**Please Print:**

Name: \_\_\_\_\_ Date of Request: \_\_\_\_\_

Email Address to Which Certificate is to be emailed: \_\_\_\_\_

District \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Note: Name on certificate will be original name at time the course was taken.**

**Please indicate which duplicate PDC Certificate you are requesting:**

PDC #	COURSE TITLE	DATE TAKEN	LOCATION

Reason for replacement: \_\_\_\_\_

**Professional Certification Certificate**

**Replacement Fees: \$25.00 each for levels through Supervisor; \$50 each for Official or Administrator.**

**Note: Name on certificate will be original name at time the course was taken.**

Original Name on Certificate: \_\_\_\_\_

Level of Certification: \_\_\_\_\_

Certificate Number: \_\_\_\_\_ Date Received: \_\_\_\_\_

**Must be a current TAPT Member.**

**Please complete this form and mail with check or money order to:**

TAPT Professional Development and Certification Program  
PO Box 488  
Kemah, TX 77565

**Revised 1-1-2021**